



The Shikshan Prasarak Mandal, Kamptee's
**SETH KESARIMAL PORWAL COLLEGE OF ARTS AND
SCIENCE AND COMMERCE, KAMPTEE**

Established in 1965 | NAAC Accredited with B++ Grade
Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Principal
Prof. Dr. Vinay Chavan

Ref. SKP / DC

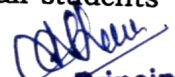
Date 18/07/2023

Code of Conduct for Teachers

As educators and role models, the faculty members of Seth Kesarimal Porwal College play a vital role in shaping the academic and personal lives of our students. This code of conduct outlines the expectations for professional behaviour and serves as a guide for promoting a positive, inclusive and respectful learning environment. By adhering to this code, teachers demonstrate their commitment to upholding the highest standards of teaching, scholarship and service, and to fostering a culture of excellence, integrity and respect. By adopting this code of conduct, I affirm my dedication to maintaining the highest standards of professionalism, integrity, and respect, and pledge to contribute to a positive, inclusive, and supportive college community.

Code of Conduct for Teachers in Colleges

- Professional Integrity :** As a member of the teaching staff at Seth Kesarimal Porwal College, it is essential to uphold the highest standards of honesty, ethics, and professionalism in all interactions. This includes maintaining integrity, being truthful, and avoiding any behaviour that could be perceived as dishonest or unethical. Additionally, it is crucial to avoid conflicts of interest and ensure transparency in all activities, ensuring that personal interests do not influence decision-making or compromise the institution's values.
- Respect and Fairness:** All members of the teaching staff at Seth Kesarimal Porwal College are expected to treat all students, colleagues, and staff with respect and dignity, regardless of their background, culture, or identity. This includes promoting an inclusive environment that is free from discrimination, harassment, and bullying, where everyone feels valued, supported, and empowered to succeed. By fostering a culture of respect, empathy, and understanding, we can create a positive and inclusive community that benefits all members.
- Commitment to Teaching:** As educators, it is essential to prepare thoroughly for all classes, staying up-to-date with the latest developments in the subject matter. This enables the delivery of high-quality instruction that engages students and fosters academic excellence. Furthermore, employing diverse teaching methods is crucial to cater to different learning styles and needs, ensuring that all students


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have an equal opportunity to learn and succeed. By using a range of teaching approaches, educators can create an inclusive and effective learning environment.

4. **Confidentiality:** As educators and staff, it is essential to maintain the confidentiality of student information and personal data, ensuring that sensitive details are not shared without authorization. Additionally, it is crucial to refrain from discussing students' performance and personal matters publicly, as this can compromise their privacy and potentially cause harm. By respecting students' confidentiality and privacy, we can foster a trusting and supportive learning environment.
5. **Academic Honesty:** As educators, it is our responsibility to promote and uphold academic integrity among students, fostering a culture of honesty, ethics, and responsibility. This includes encouraging original work, proper citation, and authentic learning experiences. Furthermore, we must remain vigilant in identifying and addressing instances of plagiarism, cheating, and academic misconduct, taking prompt and fair action to maintain the integrity of our academic community.
6. **Student Support:** As educators, it is essential to provide constructive feedback and support to students, empowering them to achieve their full potential in their academic and personal pursuits. This includes offering regular guidance, encouragement, and constructive criticism to help students grow and develop. Furthermore, being accessible for consultations and providing individualized support enables students to seek help and clarification when needed, fostering a supportive and inclusive learning environment.
7. **Professional Development:** As educators, it is essential to engage in continuous professional development to enhance our teaching skills, stay updated with the latest developments in our field, and provide high-quality education to our students. This involves actively seeking out opportunities for growth and improvement, such as participating in workshops, seminars, and training programs that foster pedagogical innovation, subject matter expertise, and technological proficiency.
8. **Research and Scholarship:** As researchers and educators, it is essential to conduct research with integrity, ethics, and responsibility, adhering to the highest standards of academic honesty and transparency. This includes acknowledging and crediting the contributions of colleagues, collaborators, and other scholars, ensuring that their work is properly cited and recognized. By upholding these principles, we promote a culture of trust, accountability, and fairness in our academic pursuits.
9. **Conflict Resolution:** As members of the academic community, it is essential to address conflicts and grievances in a fair, timely, and transparent manner. This


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involves following established procedures for conflict resolution and disciplinary actions, ensuring that all parties are treated with respect and dignity. By adhering to these principles and protocols, we promote a culture of accountability, justice, and constructive resolution of conflicts, ultimately maintaining a positive and productive learning environment.

10. **Use of Institutional Resources:** As members of the college community, it is essential to utilize institutional resources responsibly and for their intended purposes, ensuring that college property and facilities are used efficiently and effectively. This includes avoiding misuse of resources, such as equipment, supplies, and technology, and refraining from using college property and facilities for personal gain or unauthorized activities. By exercising responsible stewardship of college resources, we promote a culture of accountability, sustainability, and respect for institutional assets.
11. **Public Representation:** As representatives of the institution, it is essential to maintain a positive and professional image in public and professional forums. This includes promoting the institution's values, mission, and achievements, while avoiding any behaviour or comments that could bring the institution into disrepute. Furthermore, we must refrain from making unauthorized statements or commitments on behalf of the institution, ensuring that all official communications are accurate, approved, and aligned with institutional policies and messaging.
12. **Compliance with Policies:** As members of the institution, it is essential to adhere to all institutional policies, rules, and regulations, ensuring compliance with established standards and guidelines. This requires staying informed about changes in policies and procedures, actively seeking updates and clarification when needed, and applying this knowledge in our daily work and decision-making processes. By doing so, we promote a culture of accountability, transparency, and respect for institutional governance.
13. **Collaboration and Teamwork:** As members of the college community, it is essential to foster a collaborative and supportive work environment, characterized by mutual respect, open communication, and teamwork. This involves working cooperatively with colleagues from diverse backgrounds and departments, sharing knowledge and expertise, and contributing to the college's mission and goals. By doing so, we promote a positive and inclusive workplace culture, drive collective success, and ultimately enhance the student experience.

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